



HEAD START POLICY COUNCIL

Notice of Meeting

Notice is hereby given that the CMCA Head Start Policy Council will conduct its next regular meeting on Thursday, June 18th, 2009 in the Central Missouri Community Action Central Office, Large Conference Room, 807-B North Providence Road, Columbia, MO.

Tentative Agenda

Committee Meetings – (6:00 p.m. – 6:30 p.m.)

- A. Grants/Budget
- B. Bylaws
- C. Personnel & Community Complaints

Regular Meeting (6:30 p.m. or immediately following the committee meetings)

1. Call to Order
2. Seating of New Members and Role Call
3. Approval of June Agenda
4. Approval of May 2009 Minutes
5. Budget Report – Anita Sanderson, Finance Director
6. Director's Report – Mernell King, Early Childhood Program Director
 - A. Enrollment and Attendance Report—Melissa Chambers
 - B. Ongoing Monitoring Report—Beth Vossler
 - C. Program Instruction (PI) and Information Memorandum (IM)—what's new
- Committee Reports
 - D. Grants/Budget
 - E. Bylaws
 - F. Personnel and Community Complaints
7. Report from Sites
8. Old Business
9. New Business
 - A. Vote to Ratify the I CAN continuation grant for Year 2
 - B. Vote to Ratify the CFC continuation grant for Year 3
 - C. Vote to Ratify the CFC request for non-federal "waiver" of 10% of non-federal match requirement
 - D. Vote to Approve EHS Expansion Grant—will have to ratify in July once final \$ is known
 - E. Vote to Approve HS Expansion Grant—will have to ratify in July once final \$ is known
 - F. Vote to Approve Program Improvement Grant—will have to ratify in July once final \$ is known
 - G. Approval of date change for Policy Council meeting in July to the 23rd or 30th
 - H. No Self Assessment Meeting in July
10. Business from the Floor
11. Adjournment

CMCA is committed to equal opportunity. If you are disabled and need an accommodation such as an interpreter for the hearing-impaired, please contact our office. A three-day notice is required for scheduling.

Representatives of the news media may obtain copies of this notice by contacting:

Barbara Corson

**CMCA, 807B N. Providence Road, Columbia, MO 65203
Phone: (573) 443-8706 ext. 226, TTY: (800) 735-2966**

CONFIDENTIAL PERSONNEL REPORT TO
THE HEAD START POLICY COUNCIL
06-10-09

NEW HIRES:

CMCA HEAD START NEW HIRES FROM 05-14-09 to Accepted to Date



Site	Hire Date	Position/Title	Payroll Status	Program	Degree
Tiger Paws	05/26/2009	CFDA	Full time, Nonexempt, Regular	HS	BS in Human Development
Central Office	05/26/2009	Family Development Advocate II	Full time, Nonexempt, Regular	HS	MA in Social Work BS in Social Work

TERMINATIONS:

THERE WERE NO CMCA TERMINATIONS FOR 05-14-09 to 06-10-09.

Note: "Annual" positions are defined as positions expected to be active for approximately 9 months of each calendar year. "Regular" positions are defined as positions expected to be active for approximately 12 months of each calendar year.

CMCA EMPLOYMENT OPPORTUNITIES
UPDATED 06/09/2009

Position Open	Area	Hrs/Wk	Type	Ann/Reg	App Deadline
PC Support Specialist	Boone County	40	In-House/Public	Regular	June 23, 2009
Weatherization Crew Laborer	Boone County	40	In-House/Public	Regular	June 15, 2009
Facilities Assistant Temp	Central Office	40	In-House/Public	n/a	June 12, 2009
Weatherization Data/Inventory Assistant	Boone/CentralOffice	40	In-House/Public	Regular	June 12, 2009
Weatherization Service Specialist	Boone County	40	In-House	Regular	June 12, 2009
Child and Family Development Advocate	Boone/Tiger Paws	40	In-House/Public	Regular	Until Filled
Substitute Teacher	8 County Service Area	As Needed	In-House/Public	n/a	Until Filled
Substitute Teacher Aide	8 County Service Area	As Needed	In-House/Public	n/a	Until Filled
 Click here to print the employment listings 					

To apply for a position, mail your application to CMCA, Attn: HR, 807-B N. Providence, Columbia, MO 65203, fax 573-875-2689 or email to HRAssistant@ShowMeAction.org.

Applications must be filled out completely. Applications must be turned in by the closing date in order to be considered for a specific position. If sent by mail, applications are accepted only if the postmark on the envelope meets the above guidelines. Click on the position title to see the job description. Applications can be printed off from our employment link. When applying for a position, please specify the title and location of the position.

Note: "Annual" positions are defined as positions that are expected to be active for approximately 9 months of the calendar year. "Regular" positions are defined as positions that are expected to be active for approximately 12 months of the calendar year.

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POLICY COUNCIL MINUTES
 May 21, 2009

Name	Site	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug	Sept
Danita Napolis	2101		✓	A	A	A	A	A					
Lori Watson	2102	✓	✓	✓									
Tamra Isgrig	2102				A	A	A	A					
Cassie Fountain	2102		A	A									
Stephanie Winkler	2103	✓	A	✓	A	A	A	A					
Tamara Sutton	2202	A	✓	A	✓	✓	✓	✓	✓				
Laura Thomas	2202	✓	✓	✓	A	A	✓	✓	✓				
Latrechia Hendrix	2203	✓	A	✓	✓	A	A	✓	A				
Amanda Martin	2203	A	A	A									
Kimberly O'Conner	2209		✓	✓	✓	✓	✓	A	A				
Jasmine Coleman	1211	✓	A	A	✓	✓	A	✓	A				
Sasha Ramson--alternate	1211												
Krea' Taylor	2213	✓	A	A	A								
Melissa Williams	2213	A	A	A	A								
Janie See	2301		A	A									
Natasha Weigel	2301		A	A									
Debbra Allen	2301				✓	✓	✓	A	A				
Charita Henderson	2401	✓	✓	A	✓	✓	✓	A	✓				
Tamecca Davis	2401	✓	✓	A	✓	✓	A	✓	A				
Eddy Reyes	2406	✓	A	A	A								
Patrick Robinson	2406		✓	A	✓	✓	A	A	A				
Jamie Leeling	2501	✓	✓	✓	✓	✓	✓	✓	✓				
Brad Drew	2501		✓	A	✓	A	✓	✓	A				
Susan Phillips	2601	✓	✓	A	✓	✓	✓	A	✓				
Amy Sanders	2601	A	✓	A	A	A							
Kristal Charles	2701	✓	A	✓	✓	A	✓	✓	✓				

Central Missouri Community Action
 Head Start/Early Head Start
 May 21, 2009

Amber DeCosta	2701		✓	A	✓	A	A	A					
Tonya Jaegers	2851	✓	✓	✓	A	✓	✓	✓	✓				
Jamie Wolf	2852	✓	A	✓	✓	A	✓	✓	✓				
Lisa Thomeczek	Board Rep	✓	✓	✓	✓	✓	✓	✓	A				

- I. Committee Meetings
 - A. Personnel & Community Complaints—Beth Vossler
 - 1. Two new hires—CFDA at Tiger Paws and CFDA at Cole East
 - 2. No terminations
 - 3. No grievances to report
 - B. Bylaws—Beth Vossler
 - 1. Self-assessment committee did not meet—will meet June 18th
 - 2. Review all bylaws—contact Nicole at Central Office if there are questions
 - C. Grants/Budget (Preliminary budgets)—Anita Sanderson
 - 1. Head Start—budget was spent!
 - a. Two months to get all In-kind posted and reported to Federal government
 - b. Budget is estimated when fiscal year begins—we will adjust between categories so we do not go over budget
 - c. All T&TA (training & technical assistance) must be spent or it has to be sent back
 - 2. Early Head Start
 - a. Before completed budgets--\$512.69 still left
 - 3. Healthy Marriage
 - a. Fiscal year ends September
 - b. Carry over of funds approved
 - c. Meeting participants cannot be counted as In-kind
 - 4. I CAN
 - a. Spent \$112090.00 to UCLA contract which explains the \$11513.65 over budget
 - 1. front end pay
 - 2. turn out at budget by end of year
- II. Regular Meeting
 - A. Called to order by Tonya Jaegers at 6:31 pm
 - B. Role Call done by Kristal Charles
 - C. Approval of May agenda—motion: Jamie Leeling, 2nd Tamara Sutton, motion passed
 - D. Approval of April minutes—motion: Kristal Charles, 2nd Laura Thomas, motion passed
 - E. Human Resources Report—Julie Kratzer
 - 1. Family and Medical Leave Act Policy
 - a. New Military Leave entitlement
 - b. Motion: Kristal Charles, 2nd Jamie Leeling, motion passed

Central Missouri Community Action
Head Start/Early Head Start
May 21, 2009

2. Incentive Program Policy
 - a. Developed to encourage and reward employees for outstanding service and creative ideas
 - b. Motion: Tamara Sutton, 2nd Kristal Charles, motion passed
- F. Budget Reports
 1. HS and EHS budgets—motion: Tamara Sutton, 2nd Jamie Leeling, motion passed
 2. Healthy Marriage and I CAN budgets—motion: Jamie Leeling, 2nd Tamara Sutton, motion passed
 3. Covered questions on credit card usage/statements
- G. Director's Report—Beth Vossler
 1. News to share
 - a. State funded EHS program is receiving \$384,500 for 40 more infants/toddlers to be served
 - 1) Cole and Audrain Counties will receive 8 of the 40 slots
 - b. WFSC had a ribbon cutting ceremony for the new playground—kids cut the ribbon
 - c. CMCA staff were able to attend National Head Start Association Conference in Orlando, FL
 - 1) Trisha Wright handed out information about the I CAN program
 - d. finalizing Annual Self-Assessment—last planning day Wednesday, May 27, 2009
 - e. I CAN....Help My Child Stay Healthy training was held May 7th
 - 1) Over 420 people representing over 200 families attended the training
 - 2) Children helped decorate with drawings of fish, making palm trees, etc.
 2. Program Updates
 - a. I CAN—received over 80 applications from East Coast Head Start programs who want to participate in Year 2
 - 1) we can only serve 25-30 new programs in yr 2
 - b. CFC (Connecting For Children)—hosting a Spanish booster training the end of May at MU
 - 1) May 8 submitted a “waiver” of non-federal funds to the Office of Head Start—take weeks to 2 months to find out if approved
 - 2) Tera Rogers and her team will be trained in the Family Wellness curriculum in June 8-10th—staff and community will become certified trainers
 3. Family Development Updates
 - a. Fathers First event on May 30th from 10:00-1:00pm at Bass Pro Shops—fishing and fun
 - 1) Call Bryon White at 573.443.8706 x257 or contact Tammy Hawk at 573.819.4802

Central Missouri Community Action
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- b. Change food!! Salad!!
- 6. Approval to hire new staff
 - a. Park CFDA
 - b. Tiger Paws CFDA
 - c. Motion: Charita Henderson, 2nd Laura Thomas, motion passed
- J. Adjournment—motion: Jamie Leeling, 2nd Tamara Sutton, motion passed

Central Missouri Community Action
EARLY HEAD START Summary Budget Comparison From 5/1/2009 Through 5/31/2009

Account Code	Account Title	Spent this Month	Spent Overall	CAN Spend for 1 Month	Under or (Over) Spent for 1 Month	Total Budget for 12 Months	Under or (Over) Total Budget
EARLYHS	EARLY HEAD START						
70	EARLY HEAD START T&TA						
130	Travel	1,050.00	1,050.00	457.08	(592.92)	5,485.00	4,435.00
160	Supplies	0.00	0.00	4.17	4.17	50.00	50.00
200	Other	<u>44.10</u>	<u>44.10</u>	<u>320.67</u>	<u>276.57</u>	<u>3,848.00</u>	<u>3,803.90</u>
Total 70	EARLY HEAD START T&TA	1,094.10	1,094.10	781.92	(312.18)	9,383.00	8,288.90
71	EARLY HEAD START ADMINISTRATION						
100	Personnel	206.74	206.74	204.28	(2.46)	2,451.28	2,244.54
110	Fringe Benefits	54.61	54.61	49.75	(4.86)	596.88	542.27
120	In-Direct	4,242.26	4,242.26	3,457.60	(784.66)	41,491.00	37,248.74
130	Travel	0.00	0.00	29.42	29.42	353.00	353.00
160	Supplies	0.00	0.00	15.42	15.42	185.00	185.00
200	Other	<u>15.85</u>	<u>15.85</u>	<u>17.57</u>	<u>1.72</u>	<u>211.00</u>	<u>195.15</u>
Total 71	EARLY HEAD START ADMINISTRATION	4,519.46	4,519.46	3,774.04	(745.42)	45,288.16	40,768.70
72	EARLY HEAD START PROGRAM						
100	Personnel	20,616.78	20,616.78	16,923.51	(3,693.27)	203,081.72	182,464.94
110	Fringe Benefits	7,785.81	7,785.81	6,184.65	(1,601.16)	74,216.12	66,430.31
130	Travel	0.00	0.00	242.67	242.67	2,912.00	2,912.00
160	Supplies	450.95	450.95	1,558.92	1,107.97	18,707.00	18,256.05
180	Contractual	43.05	43.05	116.67	73.62	1,400.00	1,356.95
200	Other	<u>2,573.73</u>	<u>2,573.73</u>	<u>2,475.01</u>	<u>(98.72)</u>	<u>29,700.00</u>	<u>27,126.27</u>
Total 72	EARLY HEAD START PROGRAM	31,470.32	31,470.32	27,501.43	(3,968.89)	330,016.84	298,546.52
	GRAND TOTAL	<u>37,083.88</u>	<u>37,083.88</u>	<u>32,057.39</u>	<u>(5,026.49)</u>	<u>384,688.00</u>	<u>347,604.12</u>
	In-Kind					<u>96,172.00</u>	
	Additional EHS In-Kind needed through May 2009:		\$ 9,270.97				

Central Missouri Community Action
HEAD START Summary Budget Comparison From 5/1/2009 Through 5/31/2009

Account Code	Account Title	Spent this Month	Spent Overall	CAN Spend for 1 Month	Under or (Over) Spent for 1 Month	Total Budget for 12 Months	Under or (Over) Total Budget
HS FY00	HEAD START						
20	HEAD START - T & TA						
130	Travel	8,987.33	8,987.33	1,636.75	(7,350.58)	19,641.00	10,653.67
160	Supplies	6.86	6.86	32.17	25.31	386.00	379.14
200	Other	<u>3,852.49</u>	<u>3,852.49</u>	<u>1,790.49</u>	<u>(2,062.00)</u>	<u>21,486.00</u>	<u>17,633.51</u>
Total 20	HEAD START - T & TA	12,846.68	12,846.68	3,459.41	(9,387.27)	41,513.00	28,666.32
21	HEAD START ADMINISTRATION						
100	Personnel	10,421.34	10,421.34	10,610.19	188.85	127,322.41	116,901.07
110	Fringe Benefits	3,066.98	3,066.98	3,001.46	(65.52)	36,017.56	32,950.58
120	In-Direct	35,656.85	35,656.85	35,930.19	273.34	375,031.13	339,374.28
130	Travel	0.00	0.00	56.41	56.41	677.00	677.00
160	Supplies	0.00	0.00	367.83	367.83	4,414.00	4,414.00
200	Other	<u>728.66</u>	<u>728.66</u>	<u>1,004.26</u>	<u>275.60</u>	<u>12,051.00</u>	<u>11,322.34</u>
Total 21	HEAD START ADMINISTRATION	49,873.83	49,873.83	50,970.34	1,096.51	555,513.10	505,639.27
22	HEAD START - PROGRAM						
100	Personnel	164,064.72	164,064.72	168,835.14	4,770.42	1,750,062.05	1,585,997.33
110	Fringe Benefits	63,371.60	63,371.60	60,324.74	(3,046.86)	620,591.85	557,220.25
130	Travel	0.00	0.00	169.67	169.67	2,036.00	2,036.00
160	Supplies	3,393.09	3,393.09	11,168.42	7,775.33	134,021.00	130,627.91
170	Equipment	0.00	0.00	1,666.67	1,666.67	20,000.00	20,000.00
180	Contractual	571.95	571.95	1,802.67	1,230.72	21,632.00	21,060.05
200	Other	<u>42,937.63</u>	<u>42,937.63</u>	<u>42,730.07</u>	<u>(207.56)</u>	<u>512,761.00</u>	<u>469,823.37</u>
Total 22	HEAD START - PROGRAM	274,338.99	274,338.99	286,697.38	12,358.39	3,061,103.90	2,786,764.91
24S	HEAD START - HEALTHY SMILES						
100	Personnel	397.38	397.38	379.04	(18.34)	4,548.54	4,151.16
110	Fringe Benefits	106.08	106.08	97.79	(8.29)	1,173.59	1,067.51
130	Travel	74.51	74.51	70.57	(3.94)	846.87	772.36
160	Supplies	0.00	0.00	419.25	419.25	5,031.00	5,031.00
180	Contractual	0.00	0.00	166.67	166.67	2,000.00	2,000.00
200	Other	<u>0.00</u>	<u>0.00</u>	<u>2,512.50</u>	<u>2,512.50</u>	<u>30,150.00</u>	<u>30,150.00</u>
Total 24S	HEAD START - HEALTHY SMILES	577.97	577.97	3,645.82	3,067.85	43,750.00	43,172.03
	GRAND TOTAL	<u>337,637.47</u>	<u>337,637.47</u>	<u>344,772.95</u>	<u>7,135.48</u>	<u>3,701,880.00</u>	<u>3,364,242.53</u>
	In-Kind					<u>925,470.00</u>	

Additional Head Start In-Kind needed through May 2009: \$ 84,409.37

Central Missouri Community Action
HEALTHY MARRIAGE Summary Budget Comparison From 5/1/2009 Through 5/31/2009

Account Code	Account Title	Spent this Month	Spent Overall	CAN Spend for 8 Months	Under or (Over) Spent for 8 Months	Total Budget for 12 Months	Under or (Over) Total Budget
88	HEALTHY MARRIAGE - PROGRAM						
100	Personnel	12,650.78	100,120.24	106,613.36	6,493.12	159,920.00	59,799.76
110	Fringe Benefits	3,460.04	29,077.14	32,078.64	3,001.50	48,118.00	19,040.86
120	In-Direct	2,384.40	18,991.89	20,526.64	1,534.75	30,790.00	11,798.11
130	Travel	740.20	3,323.24	3,282.64	(40.60)	4,924.00	1,600.76
160	Supplies	20.81	11,237.30	10,928.72	(308.58)	16,393.00	5,155.70
180	Contractual	18,792.00	89,916.37	103,082.36	13,165.99	174,046.00	84,129.63
200	Other	<u>6,293.00</u>	<u>81,354.22</u>	<u>69,029.36</u>	<u>(12,324.86)</u>	<u>103,544.00</u>	<u>22,189.78</u>
Total 88	HEALTHY MARRIAGE - PROGRAM	44,341.23	334,020.40	345,541.72	11,521.32	537,735.00	203,714.60
	GRAND TOTAL	<u>44,341.23</u>	<u>334,020.40</u>	<u>345,541.72</u>	<u>11,521.32</u>	<u>537,735.00</u>	<u>203,714.60</u>
	In-Kind		<u>55,515.86</u>			<u>134,433.75</u>	
Additional Healthy Marriage In-Kind needed through May 2009:		\$ 27,989.24					

Central Missouri Community Action
I CAN Summary Budget Comparison From 5/1/2009 Through 5/31/2009

Account Code	Account Title	Spent this Month	Spent Overall	CAN Spend for 8 Months	Under or (Over) Spent for 8 Months	Total Budget for 12 Months	Under or (Over) Total Budget
89	I CAN - PROGRAM						
100	Personnel	4,592.51	31,098.82	35,000.00	3,901.18	52,500.00	21,401.18
110	Fringe Benefits	1,180.71	10,711.92	10,064.00	(647.92)	15,096.00	4,384.08
120	In-Direct	854.44	5,913.11	6,850.00	936.89	10,275.00	4,361.89
130	Travel	1,596.50	24,173.56	30,912.64	6,739.08	46,369.00	22,195.44
160	Supplies	68.19	17,866.39	17,000.00	(866.39)	25,500.00	7,633.61
180	Contractual	0.00	112,090.00	87,500.00	(24,590.00)	131,250.00	19,160.00
200	Other	<u>7,939.05</u>	<u>26,905.46</u>	<u>40,000.00</u>	<u>13,094.54</u>	<u>60,000.00</u>	<u>33,094.54</u>
Total 89	I CAN - PROGRAM	<u>16,231.40</u>	<u>228,759.26</u>	<u>227,326.64</u>	<u>(1,432.62)</u>	<u>340,990.00</u>	<u>112,230.74</u>
	GRAND TOTAL	<u>16,231.40</u>	<u>228,759.26</u>	<u>227,326.64</u>	<u>(1,432.62)</u>	<u>340,990.00</u>	<u>112,230.74</u>
	In-Kind		<u>59,339.85</u>			<u>85,247.50</u>	
Additional I CAN In-Kind needed through May 2009:		\$	(2,150.04)				



**Central Missouri Community Action
Early Childhood Programs
- Head Start and Early Head Start -
Passion – Commitment – Excellence**

**CMCA Head Start Director's Report
June 10, 2009**

CMCA Head Start '08-'09:

"The year of the young child in the context of the whole family"

GREAT News to SHARE:

This month has been filled with lots and lots of GRANT WRITING and PLANNING! Also during the month many of our sites have closed for the summer. Those that are full-day/full-year are Cole East, WFSC in Mexico, Bear Creek Child and Family Development Center in Columbia and Tiger Paws in Columbia.

Exciting times approach for **Beth Vossler and Melissa Chambers**. They will be finishing up grant writing right before they leave for UCLA to attend the **Head Start Johnson and Johnson Management Fellows Program**. The program lasts for 2 weeks and is the premier management training program for Head Start in the country. The program began in the early 90s and has since trained over 1,000 Head Start directors and management team members. We are excited to be able to send 2 individuals to this year's program. The last week, I will join Beth and Melissa as a "co-par". The co-participants learn about what their staff is working on and discuss the work that they will do back in the programs as they develop their "MIPs" Management Improvement Plans.

CMCA Head Start Management team of Central Office has been working diligently in finalizing our **Annual Self-Assessment**. We will conclude the work in the summer months when we review items such as the Financial Review (including the Annual Audit) and the '08-'09 PIR (Program Information Report) are finalized. Last month the family development review, the HR review, the parent satisfaction survey review and the health and safety reviews were finalized. The SA team will meet before the next regular meeting of the Policy Council to begin our work.

CMCA Head Start staff are also assisting with the Higher Ground approach to **Community Assessment**. Mernell King, Melissa Chambers and Wendi Matlick recently attended the regional convening to learn more about the CA process from several Community Action Agencies and to assist in planning the local assessment. Locally, the required elements of the Head Start Community Assessment have been gathered and we are currently developing our analysis of the data.

PROGRAM UPDATES:

The I CAN....Help My Child Stay Healthy program staff have reviewed **over 90 Applications** from programs on the East Coast of the US who wish to be included in Year 2 of the 3 year project. On Wednesday, June 10th the I CAN team will make a presentation to all of the Innovation and Improvement Project Grantees that have grants. We will update the other grantees on our work and our outcomes (thus far) and learn from their work as well. More to come at the Policy Council meeting.

Mernell and Trisha were asked to present an update on the I CAN program at the Region VII Head Start Association Conference on May 20, 2009! We were joined by Deb Ross, a Head Start Director from Nebraska and Donna DeVries, a Head Start Administrator of Health Services for the Springfield Missouri program. Donna and Deb gave perspectives for the program from their local programs. They shared the outcomes they have seen and photos from local trainings. Deb's program was a "pilot project" site for the Health Care Institute at UCLA. Her program helped with the research in the initial phases of the program before it became the "I CAN" program we have today.

Have you checked out the CMCA website for the I CAN "tab" – check it out....there are always updates about the I CAN program at www.showmeaction.org then click I CAN!

CFC (Connecting for Children) CFC is hosting the "**Family Wellness**" team who is training more community and staff member trainers in how to deliver the "Family Wellness" curriculum to our local communities. The 3-day training is slated for June 10-12. The Family Wellness team will host a weekend retreat following the training on June 13 and 14th at the Capital Plaza hotel in Jefferson City. Families from our communities will be trained in this event by the National Family Wellness training team.

On May 8, 2009, we submitted a "waiver" of non-federal funds to the Office of Head Start. While we could not ask for "waiver" of the entire amount of local match requirement, we asked for a forgiveness of ½ of the full amount.....

Our CFC program was recently highlighted in the Healthy Marriage spring newsletter! Way to go Tera and team!

Want more information about Connecting for Children (CFC)? Call 573.443.8706 (x 230)

FAMILY DEVELOPMENT UPDATES:

Fathers First- Activities and outcomes for next year are being developed. We look forward to another great year of connecting dad, and other father figures in the lives of Head Start children, to great activities and great opportunities to learn together.

R.E.A.L. Dads Workshop- R.E.A.L. Dads Workshop has been suspended for the summer months but will resume in the fall. We hope to utilize community trainers for these events in an effort to take them more broadly out into our counties of service.

Family Literacy- We are looking forward to a new Family Literacy opportunity for the '09-'10 program year. CMCA Head Start will be joining the other Head Start programs from around the state in providing the **I CAN** training using the book, "*What to Do When Your Child Gets Sick*" as a reference for parents. I Can, Healthy Smiles and other literacy trainings will be provided to our families in the '09-'10 program year.

The Incredible Years- CMCA Head Start has partnered with the Missouri Prevention Center at the University of Missouri to deliver a quality, research and evidence based, behavior management model for Head Start families. We hope that MU will continue to provide the Incredible Years in the '09-'10 program year and we understand that Dr. Herman from UMC is looking into funding for more Head Start work with CMCA Head Start and other Head Start programs across the state. We do know that Dr. Herman and his team are working on submission of a large grant to the Department of Education in preparation for a pilot project which will be aimed at helping Head Start families, whose children have had some behavioral concerns, transition successfully to the public schools. There will be more to come as this opportunity develops

Healthy Smiles – follow up with families, for 3 months, is ongoing. This requirement of the program assures that families understand the use of the book and how it can help them keep their children safe and make earlier decisions about their healthcare needs.

LEA/MOU Meetings and Partnership Development:

Wendi Matlick continues to meet with school districts from across the program in an effort to forge new early care and education partnerships wherever possible. We have always been required to have LEA agreements with public schools to address the specific needs of children with disabilities. The purpose of the new Memorandums of Understanding (MOUs) is to create even closer relationships with our public schools and other programs that receive federal funding. In times where budgets are at issue, it is critical for programs (such as Head Start, Title I and Missouri Preschool Project (MPP)) to coordinate services wherever possible. The coordination of these services is critical to make the most of public funding and assure that duplication of services in local communities is not taking place.

We are currently developing partnerships with Glasgow and Columbia Public schools for the possible use of money from the Stimulus (ARRA) funds for Head Start expansion in the areas where school district partnerships can become a reality. In addition, a partnership with Jefferson City public schools is being formulated for coordinated services to Head Start children in Jefferson City.

Partnership Updates:

Howard County – CMCA Head Start will develop a Head Start Expansion Application for a classroom in Glasgow, MO. We are in talks with the school personnel of Glasgow Elementary and are excited about this new partnership!

Jefferson City Public Schools – we are in talks with the administration of the Jefferson City Public Schools. The Superintendent and a team of Administrators continues to work toward a partnership to being sometime during the '09-'10 program year. We are working toward a space partnership in year 1 of this collaboration. Currently, we are working on a space contract and working with State licensing to assure the space will meet state Licensing standards.

Community R-6 – we are working with the school district to expand our partnership to include infants and toddlers. The Community R-6 schools had a preschool located on their property which is now not being used. We are excited about this expansion opportunity.

Lincoln University in Jefferson City – we are developing a partnership, for space initially, with Lincoln for services to infants and toddlers.

Chamois Public Schools – we are working with the school district in Chamois to expand our partnership by placing a larger modular classroom unit on the school grounds in order to serve infants and toddlers. We have had a long relationship with the schools in Chamois and we look forward to expanding this partnership.

Eligibility – Recruitment- Selection - Enrollment and Attendance (ERSEA) Activities –

Enrollment for '08-'09 continues to meet expectations for summer program numbers. We are actively recruiting for the '09-'10 year and are selecting children in each community for the program in accordance with our plans and procedures.

Other Required Reporting – Attendance, USDA Meals Served, % Children with Disabilities Served and Monitoring reports – are all included in this mailing.

IM/PIs – Information Memorandums and Program Instructions which are new (from the Office of Head Start) since our last PC meeting have been included, for your review and information, with this mailing.

MONITORING CONCERN AREAS NOTED by Program Director:

At this time, and due to continued issues in economically depressed times, the In-kind generation of our program will need to remain a focus of efforts for all programs: Head Start, Early Head Start, I CAN and Connecting for Children (CFC). We have written a “waiver” for forgiveness of ½ of the required In-kind match. NO word yet if our waiver request has been granted.

GRANTS Updates:

EHS Missouri State Funded Grant Application – We have received this application! Way to go CMCA Head Start Team! Service initiation follows planning which begins on July 1, 2009!

REMINDERS:

Facility Updates:

Boonville – The new play-space sunshade is in place at the Cooper County Head Start in Boonville. We hope to purchase some new playground equipment with our program improvement funds so that children can play on a top of the line playground in the near future (cross your fingers!)

Strategic Planning at CMCA

Head Start Staff continue to assist with the agency-wide strategic planning process. The committees have completed the 10-year outcomes and the 3-year outcomes. The next step is the Implementation process which will be guided by a Coordinating Team which consists of the CMCA Leadership team and other

leaders from across the agency. Work plans for all 5 Strategic Commitments will be developed by cross-functional teams from across the 8 county service area!

CMCA Leadership Team met on Saturday, March 14, 2009 to discuss the impact of the ARRA (American Recovery and Reinvestment Act) on the entire Central Missouri Community Action Agency. As you know, Head Start, nationally, will receive 2.1Billion in this stimulus package.....we will be applying for grants as they become available. We have learned that the “turn-around” time for our grants may be less than 30 days...if you can’t contact someone – we are likely in some small room writing!

ACTION ITEMS:

Vote to Ratify the I CAN continuation grant for Year 2

Vote to Ratify the CFC continuation grant for Year 3

Vote to Ratify the CFC – request for non-federal “waiver” of 10% of non-federal match requirement

Vote to approve EHS Expansion Grant – will have to ratify in July once final \$ are known

Vote to approve HS Expansion Grant – will have to ratify in July once final \$ are known

Vote to approve Program Improvement Grant – will have to ratify in July once final \$ are known

We also need to vote to make an official meeting date change for July 2009 – Management is proposing the 23rd or the 30th as options.

Notice: There will be no SA Committee meeting in July

Other REQUIRED INPUT/Approvals:

- ERSEA Report
- Credit Card Report
- USDA Meal Count/Report
- Attendance Report

All items as listed above will be presented in “real time”/up to the minute at the meeting of the Council.

UPDATE on GRANT ACTIONS:

COLA/QUALITY Improvement Grant was submitted on time 5/7/09. We have received communication from our Program Specialist, Clarence Small, that our request is to be granted as soon as all grants are released by the Region VII Office of Head Start. We anticipate the COLA/Quality Improvement funding will be available in 7/09.

IM/PI:

Information Memorandums and Program Instructions – those we have received since our last Council meeting are found for your information and review within this mailing. In addition, they can be found on the ECLKC web site: www.eclkc.ohs.acf.hhs.gov.

Web Sites of Interest to Policy Council Members:

www.moheadstart.org - this is the official web site of the Missouri Head Start Association. Missouri Head Start Association works for children, families, staff and communities regarding issues of interest to Missouri's Head Start programs. The site gives detailed information on all of Missouri's Head Start and Early Head Start Programs.

www.ECLKC.ohs.acf.hhs.gov – this is the Early Childhood Learning and Knowledge Center. This web site is the complete repository and library of all items from Head Start since 1965. This is a great web site and if you have access to a computer –check it out!

Central Missouri Community Action's Mission:

“To empower individuals and families to achieve self-reliance”

Vision Statements of the Agency are:

*Individuals and families live extraordinary lives in decency and dignity

*Communities are thriving, vibrant safe places to live embracing all individuals and providing opportunities for growth

*Central Missouri Community Action is the recognized leader in ending poverty and building strong communities.

CMCA's Strategic Commitments are as follows:

- 1) Engage the community to assure that all people have their basic needs met.
- 2) Enhance community capacity to ensure all individuals have lifelong learning opportunities.
- 3) Build community capacity to enhance economic and community assets.
- 4) Build relationships across class and race lines.
- 5) Develop an innovative, caring agency dedicated to being an influential leader in our communities.

The Mission Statement for CMCA Head Start is as follows:

CMCA Head Start provides high quality, comprehensive services in partnership with local communities so that children, families, staff and community members embrace life-long learning leading to self-esteem and self-sufficiency.

The "Motto" for our program is:

Passion – Commitment- Excellence

We appreciate your continued support and commitment to the CMCA Head Start program! Your time, talents and input have really made a great contribution to our program! We look forward to seeing everyone on Thursday the 16th! Have a great week!

Respectfully Submitted,

Mernell T. King

Early Childhood Programs Director

Central Missouri Community Action