

Weatherization Application Instructions



Answer all questions on the application and return with everything listed below that applies to you and your family. Check the boxes as you work through the application and gather documents. Income guidelines are listed on back.





Proof of Income:

Include three months income BEFORE the month the application is signed for ALL household members

for ALL household members.

Include: Wages

AND/OR Social Security, SSI (award letter showing current benefit amount)

AND/OR Unemployment

AND/OR TANF

AND/OR Retirement and/or Pension

AND/OR If you have had utility assistance with CMCA in the last 12 months, and your household members, and address has not changed, let us know and income information will not be needed.

No bank statements are accepted

AND/OR



Zero Income

Anyone in the home who is over 19 with no income **MUST** fill out a Zero Income Form (request form from weatherization)

If there is NO income in the home, this form must be signed by a notary



Proof of Home Ownership-Site Built Home (choose one)

Paid Real Estate Taxes from Previous Year

OR Monthly Bill from Mortgage Company

OR Current Home Owner's Insurance

OR Deed filed with County of residence (with physical address)

OR



Proof of Home Ownership-Mobile Home (choose one)

Paid Personal Property Tax Showing Mobile Home

OR Homeowner's Insurance

OR Clear Title in Applicant's Name

OR Monthly Bill from Mortgage Company





Landlord Contact Information

Landlord name, address, and phone number

All landlord contact information is required to contact your landlord for permission to weatherize the home



Copy of Utility Bill

Copy of Electric Bill with **Account Number** and **Service Address AND** Copy of Heating Fuel Bill (gas, propane, etc) with **Account Number**



Social Security Card

For the person at the top of the application

If you have any questions about applying for weatherization, please call:

573-443-8706 ext:1958, or email us at wx@showmeaction.org .
All information listed above must be sent with the application for your application to be accepted.

Applications can be mailed or dropped off at the address below.

CMCA –Weatherization Program 800 N. Providence, Ste.104 Columbia, MO 65203



Income Guidelines to Qualify for Weatherization

<u>Household Size</u>	<u>Income</u>				
1	\$24,120				
2	\$32,480				
3	\$40,840				
4	\$49,200				
5	\$57,560				
6	\$65,920				
7	\$74,280				
8	\$82,640				

For each additional family member (over 8 members), add \$8,360

Central Missouri Community Action 800 N. Providence, Suite 104, Columbia, MO 65203 www.showmeaction.org/services/weatherization https://www.facebook.com/wxatshowmeaction.org/



MISSOURI LOW INCOME WEATHERIZATION ASSISTANCE **PROGRAM APPLICATION**

CENTRAL MISSOURI COMMUNITY ACTION 800 N. Providence Road Ste 104 Columbia, MO 65203

FOR OFFICE USE ONLY
COUNTY
JOB NUMBER

Answer every question on the application and provide the proper supporting documentation.

Leaving questions blank on the application or failing to p	rovide pro	per documation	on will caus	se delays				
APPLICANT INFORMATION								
NAME				PHONE NU	PHONE NUMBER WITH AREA CODE			
ADDRESS	CITY			STATE	TE ZIP CODE			
HAS THE HOME PREVIOUSLY BEEN WEATHERIZED? NO Yes Date:				•	•			
HOUSEHOLD INFORMATION								
TYPE OF HOME House Mobile Home Shelter Multi-family ESTIMATED AGE OF HOME								
If you own your home, please provide proof of home ownership. (deed, mortgage, title, etc.) If you rent your home, provide your								
landlord's address, telephone number and fax number.								
Own								
Rent								
Household Members TOTAL HOUSEHOLD MEMBERS	CHILDRE	CHILDREN 19 AND UNDER OVER 60			DISABLED	NATIVE AMERICAN		
List all household members. If additional space is neede	d. please	attach list.						
	1		Nati	ve	Handi	сар		
Household Member Name	Date	e of Birth	American		or Disabled		Veteran	
Provide proof of income for the previous three months for all household members. If additional space is needed, please attach list.								
INCOME INFORMATION								
Income Source			Aı		Interval			
FUEL CONSUMPTION INFORMATION PRIMARY FUEL TYPE								
<u> </u>								
PRIMARY FUEL SUPPLIER	PRIMARY FUEL SUPPLIER			ACCOUNT NUMBER				
PRIMARY ELECTRIC SUPPLIER			ACCOUNT NUMBER					

TERMS AND CONDITIONS

I hereby apply for weatherization assistance through the Low-Income Weatherization Assistance Program, or LIWAP, administered by Missouri Department of Economic Development' Division of Energy and implemented by the weatherization agency with whom I am filing this application. I authorize and direct any federal, state or local agency, organization, business or individual to release to the weatherization agency any information needed to verify my application for weatherization assistance. I further authorize and direct the weatherization agency to release information to other entities for the purpose of determining my household's eligibility for the LIWAP.

I authorize the release of my billing and utility consumption history from my utility vendors providing service to the residence for which I request weatherization assistance, and those vendors are hereby released from any liability for providing information to the weatherization agency.

I understand information relating to my eligibility application or participation in the program, such as name, address, or income information, are generally exempt from disclosure and requests for such information will be treated by the Department of Economic Development' Division of Energy consistent with the federal government's treatment of information requested under the Freedom of Information Act (FOIA), 5 U.S.C. 552, including the privacy protections contained in Exemption (b)(6) of the FOIA. A request for release of my personal information including but not limited to my name, address, or income information requires the Department of Economic Development' Division of Energy to balance a clearly defined public interest in obtaining this information against my legitimate expectation of privacy. If a legitimate, articulated public interest is found, the Department of Economic Development' Division of Energy may release my information in the aggregate with other recipients' information.

I understand that funds for weatherization assistance for my residence may be provided by federal and state agencies, utility vendors, and other sources, and I hereby agree that my information, to the extent not specifically required to be kept confidential pursuant to the federal Privacy Act and Freedom of Information Act, and Missouri laws including the Sunshine Law, may be released by the Department of Economic Development' Division of Energy to qualified personnel for research, audits, program evaluation or reports, with appropriate restrictions on the use of that information (i.e., not to be released to the public). If I receive LIWAP services, I specifically authorize the Department of Economic Development' Division of Energy to release information regarding my identity, address, weatherization services performed on my residence and other pertinent information, to my utility vendors or other appropriate entities for use in analyzing the effects of weatherization on utility usage, for other research, or for required reporting purposes. This authorization does not constitute public release of my identity, and I understand the Department of Economic Development' Division of Energy will not publicly release or permit public release of my personnel information, and will place appropriate restrictions on use of my personal information. Highly sensitive information such as Social Security numbers, income or medical information will be protected from disclosure under the Privacy Act and Freedom of Information Act, as well as the Missouri Sunshine Law.

Civil Rights Statement:

No person will be denied or discriminated against in connection with any program or activity receiving federal financial assistance from the U.S. Department of Energy because of race, color, national origin, age, sex or disability.

Access to Residence/Conditions:

I agree and understand the Department of Economic Development' Division of Energy staff, weatherization technicians and contractors must be given access to all areas of my home during business hours and on a reasonable schedule.

My signature below authorizes the Department of Economic Development' Division of Energy employees, the weatherization agency employees, contractors and subcontractors to enter my home as needed to perform energy audits, weatherization work and inspections of weatherization work and such persons will not be held liable for any injury or expense incurred by me while participating in this program.

I agree and understand that if my home is deemed unsafe or unacceptable for weatherization technicians, contractors or inspectors to perform their duties due to unsafe or dangerous conditions, presence of debris, clutter, mold, insect/rodent infestation, pets, threat of violence, etc., the project will be postponed until these conditions are corrected.

I agree to allow my home to be photographed for pre-and post-work documentation.

I understand that in order to weatherize my home, holes may be drilled in walls (particularly outside walls) to install insulation. I understand holes will be plugged as part of the weatherization service, but that it is my responsibility to paint the plugs used to fill these holes. I also understand that older vinyl or other siding may be damaged during this process.

Closing Certification:

My signature verifies this residence is not currently for sale, nor is it designated for acquisition, clearance or foreclosure by federal state or local programs, and has not been weatherized previously (unless work was performed prior to Sept. 30, 1994). Upon completion of work, I give permission for the contractor, subcontractor, the weatherization agency employees, the Department of Economic Development' Division of Energy employees and federal officials to inspect that work.

I certify the information provided in this application is true, correct and complete to the best of my knowledge. I understand that I may be fined, imprisoned or both under state or federal law if I make false statements on this application in order to get benefits I am not eligible to receive. LIWAP service is free of charge, but I understand that if my home is served due to incomplete or incorrect information that would otherwise make my household ineligible, I accept responsibility for paying for services received.

My signature below indicates that I have read, understood and agree to the conditions of this application.				
Applicant's Signature	Date:			